

Brain Tumour Alliance Australia

Annual General Meeting |

9.00am 14 September 2016

Level 6 Cancer Council NSW

153 Dowling Street,

Woolloomooloo NSW 2011

Phone: (02) 93341900

AGENDA

Item 1. Confirmation of the minutes of the AGM 27 September 2015.

Item 2. Chair's report on the activities of the association 2015-16

Item 3. Treasurer's Statement of Accounts 2015-16.

Item 4. Motion - Change to the BTAA Rules - number of ordinary committee members

See Attachment 3

The AGM will vote on a motion to increase the number of ordinary committee members.

Rules:

<https://engonetbtaa.blob.core.windows.net/assets/uploads/files/BTAARules2013.pdf>

Motion: To replace the words '1 to four' with the words 'Four to eight' in Section 12 (1) (b) as follows:

12. Constitution and membership

(1) The committee consists of—

(a) the office-bearers of the association; and

(b) ~~1 to four~~ Four to eight ordinary committee members; each of whom must be elected under section 13 or appointed in accordance with subsection (4).

Item 5: Election of office-bearers and committee members.

Draft Chair's Report on 2015-16 BTAA activities

Committee members for 2015-16

- Chair – Susan Pitt
- Vice Chair – Catherine Hindson (July to November), Vacant November to May, MaryAnne Rosier (May to June).
- Secretary – Patricia Berman
- Assistant Secretary – Philip Steele
- Treasurer – Jennifer Brodie (July to November), Catherine Hindson (November to June).
- Ordinary Committee Members – Rigoula Roussakis, Janet Micallef, Julia Robertson, Diana Andrew. (Diana resigned May 2016).

Unelected honorary positions

- Public Officer – Patricia Berman
- Newsletter/e-news editor – Mark Dalliston
- WA State Coordinator – Diana Andrew
- Advisers – Denis Strangman AM and Matthew Pitt

Principal activities in 2015-16

During the year BTAA identified its four identified priority areas following a 2 day Committee meeting in February 2016, namely

- SUPPORT – supporting all brain tumour patients and carers and their families
- COMMUNICATION – communicating the messages of BTAA to patients and carers
- CONNECTION – connecting to like-minded groups
- REPRESENTATION – advocating and representing the BTAA community

BTAA received its first government grant – three year funding through Cancer Australia - to develop brain cancer support material for people from Culturally and Linguistically Diverse (CALD) communities. Tricia Berman is leading this project.

Principle activities of BTAA during the year were:

- Providing an 1800 Freecall number for brain tumour patients and caregivers to call and receive peer-to-peer advice and support.
 - The total number of calls to the 1800 847 221 number was 372 calls, with an average of 31 calls a month. The busiest time was 3pm – 4pm with an average of 47 calls a month. The business day of the week was a Wednesday and the peak month was August. The service cost for call hosting was \$1,034 along with the large number of hours provided by our trained support volunteers.
 - The Freecall service is provided by trained support volunteers, led by BTAA's MaryAnne Rosier and Catherine Hindson.
- Two newsletters mailed to more than 2,000 subscribers to mark International Brain Tumour Awareness Week 2015 and Brain Cancer Action Week 2016.
- E-news to more than 1,500 subscribers in July and December 2015, and March, May and June 2016.
 - Mark Dalliston and Susan Pitt edited the newsletters and e-news.

- Updated our **website** - our flagship support tool – including the addition of a membership module, funded with the assistance of an educational grant from GSK.
- BTAA Facebook page with over 2,300 Likes and lifted the traffic on twitter *#BrainTumourAA*. Please retweet to this handle.
- Monitored and shared social media and google news. Philip Steel and Susan Pitt managed social media.
- Reviewed the Educational Grant Guidelines for nurses, allied health and researchers using funds from the Nicola Scott Education Fund. Catherine Hindson manages these grants.
- Held a patient/carer forum and the 3rd BTAA Summit in Brisbane in October 2015 (in association with COGNO) in partnership with Cancer Council Queensland and Cure Brain Cancer Foundation.
- Worked with the NSW Oncology Group NO and Cancer Council NSW in NSW, and in Victoria, with The Austin, Cure Brain Cancer Foundation and other partners to conduct patient/carer forums and other activities for Brain Cancer Action Week May 2016.
- Represented and Connected with our brain cancer community through participation in the IBTA Summit in Spain, the Cancer Australia Consumer Forum in Sydney, the NSW Health Care Consumers and regular forums held by the Victorian Brain Cancer Alliance, Rare Cancers, and Cancer Voices Australia.
- Represented the brain tumour community through participation in forums organised by pharmaceutical company BMS to develop a range of consumer materials on immune-oncology and on accessing medicines.
- Advocated for equitable access for cancer care coordinators/nurses for ALL cancers through correspondence to the Minister for Health, in partnership with Cancer Voices Australia and Rare Cancers.
- Auspiced the ACT Brain Tumour Support Network, meeting each month in one of the Southern Cross Clubs – Woden or Yarralumla.
- Commenced work on the project to develop CALD community resources holding the first Steering Committee meeting on 2 August and planning 4 Focus Group meetings.

The draft BTAA finances for the 2015-16 financial year were a net operating balance of **\$122,345**, with revenue of **\$189,893** and expenses of **\$67,548**.

This includes a grant of **\$85K** received from Cancer Australia for the Supporting People with Cancer Initiative – *Producing Culturally and Linguistically Diverse (CALD) Resources over the period 2015-16 to 2018-19*. Major expenditure for this grant will be in the years 2016-17 and 2017-18.

Year	Revenue	Expenses	Net operating balance
2015-16	189,893*	67,548	122,345*
2014-15	83,805	75,289	8,515
2013-14	114,128	51,235	62,893
2012-13	53,435	49,446	3,989

- * Note BTAA received a grant from Cancer Australia of \$85,000 which is for the three years commencing 2016.