



Brain Tumour Alliance Australia (BTAA Inc)
***A guide to organising your own
'A hat for a day for BTAA'***

1. Nominate someone to be the 'hat for a day' team leader.
2. Choose a day that suits everyone within the week that has been set aside to promote International Brain Tumour Awareness Week.
30th October – 5th November 2011. (Melbourne Cup Day is on Tues 1st Nov!)
3. Get approval from the right people.
4. Start putting together some ideas about the type of hats you want people to wear and whether you are planning to have a hat parade or a morning tea to go with it. School children could have a 'wacky hat' day, office/businesses could have a 'favorite hat' day or a 'sports hat' day, for example.
5. Decide who is going to collect the money. What are you going to use to collect the money?
6. Once you have collected the money you can choose to deposit it into BTAA's Commonwealth Bank Account: BSB No: 062900 Account Number: 10603153 or you can send a cheque or money order to:
BTAA Inc, PO Box 76, Dickson, ACT 2602.
Indicate if you wish to receive a receipt for the money raised.
If so, please supply your name and address.
7. If you have a great photo of the day send it to us via our email (and we will display the photo on our website. Let us know some details about your group, class, office so we can say thank you. (use email address below)
8. If you have any enquiries, questions or concerns please email us on fundraising@btaa.org.au or phone 1800 857 221.
9. BTAA would like to thank you for supporting our organisation.
10. Have Fun!

BTAA registered charity ABN: 97 733 801 179 ACT Registration Number AO4837
PO Box 76 Dickson ACT 2602 PH: 1800 857 221 website: www.btaa.org.au

BTAA is the national support and advocacy organization
for the brain tumour patient, family and caregiver in
Australia.

BTAA runs the only brain tumour support group in the ACT - The ACT Brain Tumour
Network